

## EAST SUSSEX COUNTY COUNCIL'S FORWARD PLAN

The Leader of the County Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a key decision by the Cabinet, individual Cabinet member or officer in the period covered by the Plan (the subsequent four months). The Council's Constitution states that a key decision is one that involves

- (a) expenditure which is, or the making of savings which are, significant having regard to the expenditure of the County Council's budget, namely above £500,000 per annum; or
- (b) is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions.

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by the Cabinet/individual members. This additional information is provided to inform local residents of all matters to be considered, with the exception of issues which are dealt with under the urgency provisions. Only key decisions to be taken by officers are included.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting or relevant time period for an officer decision
- the title of the report and decision to be considered
- groups that will be consulted prior to the decision being taken
- a list of documents that will be considered when making the decision
- the name and telephone number of the contact officer for each item.

The Plan is updated and published every month on the Council's website two weeks before the start of the period to be covered.

Meetings of the Cabinet/individual members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the website in advance of meetings. Key decisions taken by officers will not be taken at a meeting – documents listed can be made available on request to the contact officer, with the exception of those which contain exempt/confidential information.

For further details on the time of meetings and general information about the Plan please contact Andy Cottell at County Hall, St Anne's Crescent, Lewes, BN7 1UE, or telephone 01273 481955 or send an e-mail to [andy.cottell@eastsussex.gov.uk](mailto:andy.cottell@eastsussex.gov.uk). For further detailed information regarding specific issues to be considered by the Cabinet, individual Member or officer please contact the named contact officer for the item concerned.

EAST SUSSEX COUNTY COUNCIL  
County Hall, St Anne's Crescent, Lewes, BN7 1UE

For copies of reports or other documents please contact the officer listed on the Plan or phone 01273 335274.

**FORWARD PLAN – EXECUTIVE DECISIONS (including Key Decisions) –1 September 2021 TO 31 December 2021**

Additional notices in relation to Key Decisions and/or private decisions are available on the [Council's website](#).

Cabinet membership:

Councillor Keith Glazier - Lead Member for Strategic Management and Economic Development

Councillor Nick Bennett – Lead Member for Resources and Climate Change

Councillor Rupert Simmons – Lead Member for Economy

Councillor Claire Dowling – Lead Member for Transport and Environment

Councillor Carl Maynard – Lead Member for Adult Social Care and Health

Councillor Bob Bowdler – Lead Member for Children and Families

Councillor Bob Standley – Lead Member for Education and Inclusion, Special Educational Needs and Disability

Date for Decision	Decision Taker	Decision/Key Issue	Decision to be taken wholly or partly in private (P) or Key Decision (KD)	Consultation	List of Documents to be submitted to decision maker	Contact Officer
September 2021	Director of Adult Social Care and Health	<p>Tender Award for the Provision of Residential Care, and Care and Support to people with Learning Disabilities in the Hastings and Rother area</p> <p>To endorse and authorise the recommended Provider to be awarded the Contract for Residential Care, and Care and Support to people with Learning Disabilities in the Hastings and Rother area, following a competitive tendering process.</p> <p>These are existing residential services supporting up to 30 adults with a learning</p>	<b>KD</b>	The Residential care homes forming part of this tender are in the Hastings and Rother area (Fairlight, St Leonards-on-sea, Bexhill, Broad Oak, Northiam). Clients of the services and their families have	Report, other documents may also be submitted	Fraser Cooper  07818 525216

		disability, and the tender was required due to the current contract coming the end of the term.		been informed of the tender process. Market engagement with prospective bidders was held in April 2021, and NHS England have also been informed		
13 Sep 2021	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Excellence for All strategy 2021 – 2023 For the Lead Member to approve the content of the Excellence for All 2021 – 2023 strategy, which has been written by the Standards and Learning Effectiveness Service within the Children's Services Department.			Report, other documents may also be submitted	Elizabeth Funge 01273 336879
13 Sep 2021	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Lowering the age range at Cradle Hill Community Primary School To seek Lead Member approval to publish statutory notices in respect of a proposal to lower the age range at Cradle Hill Community Primary School to enable the governing body to provide early years provision on the school site.		Local Members Parents School	Report, other documents may also be submitted	Jane Spice 01323 747425
13 Sep 2021	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Update to home to school transport policies for mainstream and SEND pupils			Report, other documents may also be submitted	Jo Miles 01323 747425

14 Sep 2021	Lead Member for Resources and Climate Change	Notice of Motion: To support the Climate and Ecological Emergency Bill To consider a report on the Notice of Motion that the Council supports the Climate and Ecological Emergency (CEE) Bill and make a recommendation to Full Council.			Report, other documents may also be submitted	Andy Arnold 01273 481606
20 Sep 2021	Lead Member for Transport and Environment	Notice of Motion concerning the Government's proposed planning reforms Consideration of a Notice of Motion submitted by Cllr Godfrey Daniel and seconded by Cllr Chris Collier. It reads: "East Sussex County Council believes planning works best when developers and the local community work together to shape local areas and deliver necessary new homes and facilities; and therefore calls on the Government to protect the right of communities to object to individual planning decisions."			Report, other documents may also be submitted	Ed Sheath 07725 622407
20 Sep 2021	Lead Member for Transport and Environment	Petition to consider a request for improvements at the junction of Nursery Lane and the A22 To consider a petition requesting a post to prevent parking and further signage to improve road safety for residents of Nursery Lane. A petition was presented to the Chairman of the County Council on 25 May 2021. He has asked that the Lead Member for Transport and Environment considers the issues raised by the petitioners			Report, other documents may also be submitted	Kelly Burr 01273 482824
20 Sep 2021	Lead Member for	Provision of an on street advisory disabled		Local Residents	Report, other	Rebecca Newby

	Transport and Environment	bay To consider concerns raised by objectors and approve the provision of an advisory disabled parking bay in The Mount, Uckfield			documents may also be submitted	01273 336434
21 Sep 2021	Lead Member for Adult Social Care and Health	<p>Learning Disability Day Services Permanent Service Model Consultation</p> <p>During the pandemic Learning Disability Day Services changed the service model to manage the capacity of the buildings without having to reduce the amount of day service provision offered to people with a learning disability. Changes were also made to ensure we did all we could to reduce the risk of infection from Covid-19.</p> <p>Some of these changes have had a positive impact on the way services are delivered and the experience of people using the services. This consultation is to make the following temporary changes to the day services permanent:</p> <ul style="list-style-type: none"> <li>- To provide the service across three sessions a day: AM, PM, and Twilight rather than as whole days.</li> <li>- To provide the service in 'support bubbles' of up to 15 people</li> <li>- To provide sessions based in the community that are independent of the building-based service.</li> </ul> <p>These changes will improve the experience</p>	<b><i>KD</i></b>	<p>There have been two consultations for these proposals. Staff have been consulted with regard to changing their working patterns.</p> <p>Clients, parents, carers and other stakeholders have been consulted regarding the change of the model of delivery outlined above.</p> <p>An Equalities Impact Assessment was completed for these interim arrangements and is being updated as part of the consultation</p>	Report, other documents may also be submitted	Richard Lewis 01273 337765

		of people using the service by providing a more personalised approach, broaden what is available by increasing the length of the day and community activities and equip the service to respond to any future situations such as the current pandemic				
21 Sep 2021	Lead Member for Adult Social Care and Health	Residential and Nursing Care Contracts To seek Cabinet approval for consultation with residential and nursing care providers and for the issuing of revised Terms and Conditions for the Framework contract following consultation	<b>KD</b>	Consultation will be with residential and nursing care providers.	Report, other documents may also be submitted	Tamsin Peart 07881 282732
21 Sep 2021	Lead Member for Adult Social Care and Health	Sexual Health Services re-model consultation This report will describe the findings of the sexual health procurement consultation and equality impact assessment with recommendation for future model of service delivery	<b>KD</b>	Public consultation closed on 22nd July	Report, other documents may also be submitted	Tony Proom 01273 335252
30 Sep 2021	Cabinet	Annual Progress Report on East Sussex County Council's Climate Emergency Plan To consider the annual report on the Council's progress towards becoming carbon neutral.			Report, other documents may also be submitted	Andy Arnold 01273 481606
30 Sep 2021	Cabinet	Council Monitoring: Quarter 1 2021/22 To consider the Council Monitoring report for the first quarter of the financial year 2021/22 as part of the Council's Reconciling Policy, Performance and Resources			Report, other documents may also be submitted	Victoria Beard 07894 708914

		(RPPR) budget monitoring process.				
30 Sep 2021	Cabinet	East Sussex – Local Cycling & Walking Infrastructure Plan Endorsement of the plan to enable ESCC & their partners to utilise the document to secure funding.			Report, other documents may also be submitted	Lisa Simmonds 01273 336515
30 Sep 2021	Cabinet	East Sussex, Brighton & Hove and the South Downs NPA Waste and Minerals Plan Review To recommend to Full Council that; the Proposed Submission of the Plan is published for statutory public consultation; that authorisation is given to subsequently submit the Plan to the Secretary of State for Examination, and; to provide authorisation to the Director of CET to agree to any draft modifications to the Plan in order to make it sound and for these modifications to be published for consultation.	<b>KD</b>		Report, other documents may also be submitted	Edward Sheath 01273 481632
30 Sep 2021	Cabinet	Home care and extra care contract re-tender To consider proposals in relation to the re-tendering of home care and extra care service provision from January 2023 when the current contracts end.	<b>KD</b>	Home care provision is Countywide.  We have already consulted with a range of internal and external stakeholders including home care providers, care workers,	Report, other documents may also be submitted	Sarah Crouch 01273 481110

				clients and carers.		
30 Sep 2021	Cabinet	<p>Introduction of a Department for Transport approved Lane Rental Scheme in East Sussex</p> <p>To consider the introduction of a lane rental scheme in East Sussex for works on the highway which could encourage utility companies, and highway authorities, to work quickly and/or to avoid working during traffic sensitive times.</p>	<b>KD</b>		Report, other documents may also be submitted	Pippa Mabey 01273 335506
30 Sep 2021	Cabinet	<p>Reconciling Policy, Performance and Resources (RPPR) 2022/23 - Update</p> <p>Cabinet is asked to consider progress in business and financial planning for 2022/23</p> <p>To provide Cabinet with an update on the RPPR financial and service planning process for 2022/23 including a financial strategy with options for further investment in highways, infrastructure and climate change.</p>	<b>KD</b>		Report, other documents may also be submitted	Claire Lee 07523 930526
30 Sep 2021	Lead Member for Strategic Management and Economic Development	<p>Sea Change Sussex - grant agreements</p> <p>To consider proposed changes to grant agreements suggested by Sea Change Sussex for the Bexhill Park Enterprise North and Fast Track Business Solutions projects.</p>	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Alex Colbran 07729 108123
1 Oct 2021	Lead Member for Resources and	Council Tax Reduction Scheme: Response to consultations			Report, other documents may	Ian Gutsell

	Climate Change	The report will ask the Lead Member to approve the response to the consultation by Lewes District Council and Rother District Council on changes to their Council Tax Reduction Scheme, which will see a move to 100% discount under certain circumstances.			also be submitted	01273 481399
1 Oct 2021	Lead Member for Resources and Climate Change	Lease extension to The Arches, 1-3 Braybrooke Terrace, Hastings TN34 1TD To consider extending the term of the existing lease of The Arches, 1-3 Braybrooke Terrace, Hastings in order to enable the tenant to secure funding for major repairs and alteration works.			Report, other documents may also be submitted	Jenni Freeborn 07734 227936
1 Oct 2021	Lead Member for Resources and Climate Change	Modernising Back Office Systems (MBOS) Programme Resources Procurement To review the procurement outcome and approve the contract award for a flexible services contract to provide support to the MBOS programme where internal skills are not available.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Graham Forsdyke 07849 309420
12 Oct 2021	Lead Member for Resources and Climate Change	Approval of a Lease for Business Space Accommodation. Approval of a lease for business space accommodation to meet the operational requirements of the Communities, Economy and Transport Department. The decision required is to agree that the Council will take a commercial lease and to delegate authority to the Chief Operating Officer to sign the final lease agreements.	<b>P</b> <b>KD</b>	Local Member	Report, other documents may also be submitted	Peter Smith 01273 337647

12 Oct 2021	Lead Member for Resources and Climate Change	Former Forest Row Household Waste Recycling Centre - disposal To determine between the bids submitted in response to the marketing of the site	<b>P</b>		Report, other documents may also be submitted	Zoe Tweed 01273 336104
12 Oct 2021	Lead Member for Resources and Climate Change	Ringmer Swimming Pool To consider the outcome of the market testing exercise to ascertain expressions of interest in the future management of the Ringmer Swimming Pool.		Local Member	Report, other documents may also be submitted	Pauline Young 01273 481180
12 Oct 2021	Lead Member for Resources and Climate Change	Transfer of freehold of the Cuckoo Trail Transfer of that part of the Cuckoo Trail that is held freehold by East Sussex County Council to Wealden District Council subject to due diligence	<b>KD</b>		Report, other documents may also be submitted	Zoe Tweed 01273 336104
18 Oct 2021	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Final decision on the Proposed re-designation of Special Educational Needs facility at Wallands Community Primary School. Subject to the outcome of the consultation the Lead Member will be asked to take a final decision on a proposal to re-designate the SEN facility at Wallands Community Primary School from 1 September 2022, to also include pupils with a primary need of Autistic Spectrum Disorder (ASD).  Wallands Community Primary School has a designated specialist facility for up to 16 pupils aged 4-11 with speech, language and communication needs (SLCN). East Sussex	<b>KD</b>		Report, other documents may also be submitted	Gary Langford 01273 481758

		<p>County Council is proposing to extend the designation of the facility from 1 September 2022, to include pupils aged 4-11 with a primary need of Autistic Spectrum Disorder (ASD).</p> <p>The change in designation will enable the council to meet a growing need for places for pupils aged 4-11 with ASD, linked to a reduction in demand for SLCN places.</p>				
18 Oct 2021	Lead Member for Education and Inclusion, Special Educational Needs and Disability	In year admission arrangements 2021-22 To agree the changes to in year admission arrangements for 2021-22 required by the School Admissions Code 2021 (currently before parliament). These changes will involve a new co-ordinated scheme for community and Voluntary Controlled schools (as consulted), as well as tighter timescales for in year admissions to reflect the deadlines in the new Code.	<b><i>KD</i></b>		Report, other documents may also be submitted	Jo Miles  <i>01273 481911</i>
18 Oct 2021	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Permission to Consult on Proposed Admission Arrangements for 2023-24 To agree to consult on the proposed admission arrangements for Community and Voluntary Controlled schools in East Sussex for the 2023-24 academic year (and on the proposed co-ordinated schemes of admission for the same year), as required by the School Admissions Code 2021.	<b><i>KD</i></b>		Report, other documents may also be submitted	Jo Miles  <i>01273 481911</i>
18 Oct 2021	Lead Member for Education and	Update to home to school transport policy for SEND pupils of statutory school age			Report, other documents may	Alison Mills

	Inclusion, Special Educational Needs and Disability	Changes to the above policy to reflect improvements to the appeals process and ability for applicants to request ability to make verbal representation at appeals panel hearings.			also be submitted	01273 336670
18 Oct 2021	Lead Member for Transport and Environment	Proposed East Sussex Bus Service Improvement Plan (BSIP) Approve the proposed East Sussex Bus Service Improvement Plan, prior to submission of the BSIP to the Department of Transport by the 31 October 2021 deadline. The BSIP proposals has been developed in collaboration with East Sussex bus operators, having engaged with stakeholders and members of the public. The Government's funding allocations to local transport authorities for future bus service improvements are expected to be based on the strength and ambition of their BSIPs.	<b><i>KD</i></b>		Report, other documents may also be submitted	Craig Lamberton  07711 164203
18 Oct 2021	Lead Member for Transport and Environment	Provision of an on street advisory disabled bay To consider concerns raised by objectors and approve the provision of an advisory disabled parking bay in James Avenue, Herstmonceux		Local Member  Local Residents	Report, other documents may also be submitted	Clare Akehurst  01323 463402
18 Oct 2021	Lead Member for Transport and Environment	Community Match Schemes 2021/22 To authorise expenditure of £150,000 (£50,000 maximum match funding per scheme) in 2021/22 as contribution towards three Community Match schemes at	<b><i>KD</i></b>		Report, other documents may also be submitted	Andrew Keer  01273 336682

		Burwash, Rotherfield & Spatham Lane Ditchling.				
15 Nov 2021	Lead Member for Education and Inclusion, Special Educational Needs and Disability	<p>East Sussex School Organisation Plan 2021-2025 To seek Lead Member approval to publish the East Sussex School Organisation Plan, covering the period 2021 to 2025.</p> <p>The purpose of the School Organisation Plan is to understand the projected demand for school places in the future and to set out where we think we will need to commission additional places or re-organise existing provision to meet that demand.</p>			Report, other documents may also be submitted	Gary Langford 01273 481758
22 Nov 2021	Lead Member for Transport and Environment	<p>Petition calling on the County Council to address cycling measures in Alexandra Park, Hastings The petition "calls upon East Sussex County Council to remove their support for a shared cycle/pedestrian pathway through the lower part of Alexandra Park, between Dordrecht Way and Bethune Way. Otherwise there will be inevitable conflict between pedestrians, children, dogs, buggies, cyclists, the elderly and the blind."</p>			Report, other documents may also be submitted	Tracey Vaks 01273 482123
13 Dec 2021	Lead Member for Education and Inclusion, Special Educational Needs and Disability	<p>Final decision on the proposal to lower the age range at Cradle Hill Community Primary School To take the final decision on the proposal to lower the age range at Cradle Hill Community Primary School</p>			Report, other documents may also be submitted	Jane Spice 01323 747425

14 Dec 2021	Cabinet	Annual Accounts for Lewes Charitable Trust Annual position statement of accounts for onward submission to Charity Commission			Report, other documents may also be submitted	Sam McManus 07919 298416
14 Dec 2021	Cabinet	Council Monitoring: Quarter 2 2021/22 To consider the Council Monitoring report for the second quarter of the financial year 2021/22 as part of the Council's Reconciling Policy, Performance and Resources (RPPR) budget monitoring process.			Report, other documents may also be submitted	Victoria Beard 07894 708914
14 Dec 2021	Cabinet	Treasury Management Annual Report 2020/21 and mid-year report 2021/22 To consider a report on the review of Treasury Management performance for 2020/21 and the outturn for the first six months of 2021/22, including the economic factors affecting performance, the Prudential Indicators and compliance with the limits set within the Treasury Management Strategy.			Report, other documents may also be submitted	Ian Gutsell 01273 481399